



Clutter Rehab

101

*Tips and Tricks
to Become an
Organization
Junkie
and Love It!*

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PROCESS STEPS:

Plan of attack:

Plan your project before you start.

Remove items:

Empty the space completely so you can start from a clean slate.

Organize into piles:

One each to donate/toss/sell/keep/relocate.
Sort like with like.

Containize:

Containers and other storage solutions establish limits and boundaries; they designate a space for items being kept.

Evaluate your plan:

How is your system working for you? What needs to be modified?
A good system should be easy to maintain.

Solve and simplify any remaining issues:

Address anything that isn't working for you and revise accordingly.

Smile, relax and enjoy your hard work!

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